**Velvet Beach Park Board Meeting Minutes March 5, 2024**

**Video conference**

Present: Ed Houghtaling, Beaner Gunnink, Jim Martinson, Art Rogers, Dave Timmons

Absent:

Meeting called to order by Ed Houghtaling at 7:00 pm

* Board approved agenda, motion by Dave T, seconded by Sheila, motion carried
* Approval of December 7, 2023 meeting minutes, motion by Jim M, seconded by Art R , motion carried.

**Treasurer's Report:**

* Dave T summarized VB financials
* Emailed Will Tetsell to arrange an audit.
* Velvet Beach is opening a new brokerage account at Fidelity and making Ed a cosigner.
* Motion to accept Treasurer’s report by Art R, seconded by Sheila B , motion carried.
* Budget review and approval. Motion to approve budget as modified, by Art R, seconded by Ed H motion carried.
* Fee for services are:
  + - RV site rental - $30
    - Stock Transfers - $35
    - Lift in and out - $115
    - Jet Skis in and out - $35 and $70 for double

**Bank Balances As of 3/3/2024:**

Fidelity - $ 59,148.15

US Bank - $19,277.03

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| --- | --- | --- | --- | --- |
| **Financials** | **12/5/2023- 3/3/2024** | |  |  |
| **Date** | **Transaction** | **Amount** | **Payee** | **Description** |
| 12/7/2023 | CREDIT | 768.68 | VBP | Fall Fees |
| 12/11/2023 | CHECK | -1150 | Honey Wagon | fall tank cleaning |
| 12/13/2023 | CREDIT | 555.62 | VBP | Fall fees |
| 12/27/2023 | DEBIT | -139 | Crow Wing Power | November Electricity |
| 1/16/2024 | DEBIT | -542.63 | Ed Houghtaling | Dryers |
| 1/17/2024 | DEBIT | -24 | Mn DNR | swimmers itch permit |
| 1/23/2024 | CHECK | -525 | MN Dept of Health | park license |
| 1/29/2024 | DEBIT | -111 | Crow Wing Power | December Electricity |
| 2/14/2024 | DEBIT | -373.67 | Dave Timmons | June Mosquito Treatment |
| 2/22/2024 | DEBIT | -322.13 | Dave Timmons | July Mosquito Treatment |
| 2/27/2024 | CREDIT | 382.07 | VBP | Refund of overpayment |
| 2/27/2024 | DEBIT | -92 | Crow Wing Power | January Electricity |

**Secretary’s Report:**

* Election of board members
  + There are currently two board member positions open and two current board members running for reelection.
    - Jim Martinson
    - Sheila/Beaner Gunnink
  + Please send an email to [Artwr@msn.com](mailto:Artwr@msn.com) or any other board member if you are interested in running for an open board position.
  + Board discussed the mailing of the election ballots

**Maintenance Report:**

* Motion to accept maintenance report by EdH second by DaveT, motion carried.
* Stumps need to find a new person for trees. Art?
* Schedule Mosquito squad to come 2 times. Once at the end of May and once at the end of June. Jim

**New Business:**

* Discussed ways to manage the water eroding the sand away from the front trailers. A solution was proposed regarding a new type of drainage paver. Board discussed trying new proposed solution in one area to test.
* Discussed scoping of park sewer system to identify potential issues. Need a quote. – JimM
* Discussed sewer line from community building to drainage field.
* Discuss Lot 8 Stock Transfer – Approved
* Discussed updating Website; need board minutes and updated roster, etc.
* Discussed 4th of July planning and date. July 6th – Looking for Volunteer Coordinator
* Discussed Park open – April 27 – Weather permitting

**Action Items:**

* Need someone to push sand up to the patios. Ed
* **Completed** - Short list of trees for replacement between trailers. Will need a site plan to install any trees around the trailers. Approval by the board and discussion with any neighbors of your intentions of where you are planting a tree.
* **On Hold** - Get the information for the proposal to install a washer & dryer and installation of utilities - Ed
* Create rules and regulations verbiage regarding AC Units. For any new or replacement air conditioners (not repairs) will need a site plan approved by the board. The placement of air conditioning units are to be mounted in the rear of the trailer.- Arthur
* Create rules and regulations verbiage regarding size of propane tank to ensure the size regulation is a 100#’s only. -Arthur
* Need proposal for new beach drainage pavers- Sheila
* Need to update website with current information.-Dave/Stephanie
* Stump Removal – Jim
* Tree removal bids – Arthur

**Reminders:**

* Please remember WIFI is going to be shut down at the end of the 2023 season and park members need to provide their own internet solution.
* **Park is scheduled to open April 27th pending weather.**
* **Park Annual Meeting is on Sunday 26th of May**
* Please ensure you fill out a site plan change request before you build or make changes to your area.
* We keep costs down by all the volunteer work done by our residents every year. Please make every effort to volunteer!

**Thank You:**

**HAVE A HAPPY AND SAFE SPRING**

**2024 Board Meeting Schedule:**

All members are welcome to attend our Board meetings. All meetings are held at the community center except during the winter.

* Board meeting April 27th opening weekend 10:00 am
* Park Annual Meeting is on Sunday 26th of May 10:00 am
* Board meeting May 26 after Annual meeting ~12:00 am